

Montum



**Expression of Interest
A/E Services for Hawks Nest Lodge Renovations &
Redecorating
AEOI 0310 DNR1900000008
June 14, 2019**



**HAWKS NEST
STATE PARK**

**State of West Virginia
Division of Natural Resources
Property & Procurement Office
324 Fourth Ave
South Charleston, WV 25303-1228**

Montum Architecture, LLC

37 ER Path, Keyser, WV 26726 ● 304-276-7151 ● tom@montumarch.com
montumarch.com



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June 14, 2019

State of West Virginia
Division of Natural Resources
Property & Procurement Office
324 Fourth Ave
South Charleston, WV 25303-1228

**Subject: A/E Services for Hawks Nest Lodge Renovations & Redecorating,
AEOI 0310 DNR190000008**

Dear Sirs and Madams,

Montum Architecture, LLC is pleased to submit this Statement of Qualifications to provide architectural and engineering services. Montum is headed by Tom Pritts, an architect with 15 years experience designing a multitude of project types. He will be the primary contact for the duration including construction administration services, provide all architectural design efforts, and lead the design team.

We are excited to partner with Watkins Design Works, LLC for interior design services. Jill Watkins has been providing high quality designs for many state agencies. Her DNR work has been consistent with the aesthetic and needs of the State Park System.

Montum has teamed with Miller Engineering, Inc. to provide mechanical, electrical, and plumbing design services. Tom and Craig Miller have worked on numerous projects together including many for WV DNR. Depending on the scope of services identified in during contract negotiations, a structural engineer consultant may be retained as it best fits the project.

The design team has reviewed the three goals listed in the Goals/Objectives section of the EOI solicitation and the proposed approach is summarized below. Further documentation is presented in the firm profiles, qualifications, and experience sections of the EOI response.

Goal One – Montum, Watkins Design, and Miller Engineering pride themselves in working in renovation projects. Our project sheets clearly reflect the extent of previous experience in working in that medium. Thorough assessment of existing facilities is the first key component to developing the project needs.

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Goal Two – The design team’s modus operandi is to work from a master planning perspective on everything we do in order to holistically understand the needs of the project and to integrate new work into overall operation of systems or facilities. In addition to existing building evaluations, functional and stylistic needs are identified with the Owner’s stakeholders. This information is then boiled down into design plans, phasing approach if necessary, and budgetary impacts.

Goal Three – Each primary designer remains as the primary point person as the project progresses into construction. The continuity of the design-decision knowledgebase positively impacts the administration of construction activities.

The primary goal for any project is to provide exemplary designs that function to the greatest extent possible for the given budget constraints. We feel that by striving to spend every project dollar to our best ability will inherently serve our client’s best interest.

Thank you for taking the time to review the attached information about the design team and we are grateful for your consideration.

Respectfully submitted,
Montum Architecture LLC



Thomas Pritts, AIA, CSI-CCS, LEED-AP

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montumarch.com



Montum Architecture

Montum Architecture, LLC was founded in 2017 to provide architectural design services to clients in West Virginia and western Maryland. Staff includes one licensed architect performing all tasks and duties. This ensures the utmost coordination of building plans and specifications with minimal potential for miscommunication.

Legal Organization

Montum Architecture is a Limited Liability Corporation initially filed in the State of West Virginia. The company is also registered in the State of Maryland as a foreign LCC.

Communication

Tom Pritts will be the primary point of contact for Montum's architectural services. Montum will manage communications with sub-consultants on this project.

Project Budget

Previous work experience has shown a consistent +/-2% bid-to-budget ratio.

Project Schedule

Montum will monitor and adjust the design tasks in order to complete the design work on the established timetables. They will also work diligently during project construction to maintain the contractual constraints placed as part of the contractor's bid.

Design Software

Montum utilizes Autodesk Revit for all design projects incorporating three-dimensional modeling and parametric reporting.



ABOUT

Watkins Design Works is a commercial interior design and green building consulting firm. We offer all facets of interior design services for government, hospitality, corporate, higher education, healthcare, retail, military, and architectural clients. Jill Watkins, Owner, has over 25 years of experience designing a wide variety of commercial interiors and working with architects, engineers, and other consultants. Her project experience ranges from 123,000 square feet of corporate headquarters to 1,000 square foot tenant renovations...from an \$85 million dollar project for a national guard base to kitchen and bath renovations at a low-income multi-family housing facility. From programming through construction administration, from conceptual color palettes to custom millwork detailing, Watkins Design Works will be involved with you throughout the entire process, to design functional and beautiful interiors that support your staff, your needs, and your vision.

We also provide overall guidance, eco-charrette facilitation and in-depth knowledge of the LEED Green Building Rating System for clients interested specifically in green building. By embracing an integrative design process, where designers, architects, engineers, contractors, and all stakeholders are involved in a design project early and often, we are able to connect the built environment with the natural environment, so that quality of life is improved for end users and local habitat is regenerated. Economic savings are realized through this early decision-making process, rather than diminishing value through traditional "value engineering" at the end of the design process. Thus, the triple bottom line of sustainability is inherent in everything we do: environment-equity-economy, each considered in equal parts.

SERVICES

- Programming, project planning, and pre-design
- Schematic design, space planning, and design development
- Contract and bid documents
- Interior construction administration
- Lighting design
- Custom casework and millwork design
- Furniture design
- LEED Green Building Rating System consulting

CERTIFICATIONS

- Small Business Administration:
 - Woman-Owned Small Business
 - Economically Disadvantaged Woman-Owned Small Business
- State of West Virginia:
 - Small Business and Woman-Owned Business
 - WV Oasis Registered Vendor

MEMBERSHIPS

- American Institute of Architects WV Chapter.....Professional Affiliate Member
- U.S. Green Building Council.....National Organizational Member

CURRENT AND RECENT PROJECTS

West Virginia State Parks, multiple projects

Client: WV Division of Natural Resources, State Parks Section
Project: Furniture, Bedding, and Window Treatments Approx. Size: 31,425+ SF
Locations: Twin Falls, Pipestem, Cass Scenic Railroad, Watoga, Blackwater Falls Cost: \$687,902+

We were first hired by the WV State Parks to provide interior design services for Twin Falls Resort State Park's Walter Gropius-designed cabins. Services included furniture arrangements, interior finishes, window treatments, and artwork selections. This project expanded to include the cabins at Pipestem (square footage and cost listed above include these two parks). Design for these parks is in keeping with the modernist style of the original architecture, and includes both commercial-grade furniture and WV-made furniture, environmentally-friendly fabrics, and durable materials. We are also providing furniture design services for the company houses at Cass Scenic Railroad State Park, bedding and drapery selections for CCC-era cabins at Watoga State Park, and drapery selections for the cabins at Blackwater Falls State Park.

Gat Creek, Cacapon Resort State Park

Client: Gat Creek
Project: Furniture, Bedding, and Window Treatments Approx. Size: 8,261 SF
Location: Cacapon Resort State Park, Berkeley Springs, WV Cost: \$199,929

Gat Creek was asked by the WV State Parks to provide a turn-key solution for the Classic Cabins at Cacapon Resort State Park, and hired Watkins Design Works as their design consultant. The first project comprised two model cabins and services included furniture layouts, furniture and finish selections, window treatments, and bedding. It is anticipated that the remaining Classic Cabins will follow later this year. The second project encompassed the same services for the CCC-era Legacy Cabins at Cacapon. Design for the two types of cabins is in keeping with the periods in which they were built while also showcasing a modern, hospitality-like feel, and providing the WV State Parks with durable furniture and fabrics that will be long-lasting and easy to maintain.

New River Community & Technical College, multiple projects

Client: Community and Technical College System of West Virginia
Project: Furniture and Window Treatments Approx. Size: 52,283 SF
Locations: Raleigh County Campus and Greenbrier County Campus Cost: \$700,000

The first project for NRCTC included furniture for the Allied Health Facility at the Raleigh County Campus in 2015. Typical classroom furniture, computer labs, offices, conference room, and a tiered lecture hall with fixed tables and swivel chairs were all part of this project. Commercial roller shades were specified and bid for the entire new facility. The CTC System purchased furniture for classrooms, student common areas, and boardrooms at both the Raleigh County Campus and Greenbrier County Campus. Watkins Design Works specified all furniture based on a national purchasing contract available to the college.



Jefferson County Circuit Courtroom

Client: ZMM Architects and Engineers
Project: Renovations to St. Margaret's Judicial Annex, Third Floor
Location: 119 North George Street, Charles Town, WV 25414

Size: 7,000 SF
Cost: \$450,000

With West Virginia's 23rd Judicial Circuit adding one Circuit Judge, the Jefferson County Commission undertook a project to renovate one of their Magistrate Courtrooms into a Circuit Courtroom, as well as add Judge's Chambers, a jury room, offices, and other spaces associated with a Circuit Court. The project consisted of both new and existing millwork, and new and existing furniture. New furniture was purchased by the county from a preferred vendor.

West Virginia Department of Commerce

Client: ZMM Architects and Engineers
Project: Furniture Design and Coordination
Location: Capitol Complex, Building 6, Room 525, Charleston, WV 25305

Size: 4,000 SF
Cost: \$105,000

During this project, offices for the former Cabinet Secretary and his staff were located on one-quarter of the 5th floor in State Office Building 6. A primary goal of the renovation was to create a modern, professional first impression for visitors who are interested in starting or expanding a business in West Virginia. Private offices were created using systems furniture, lots of glass to let in natural light, and wood-grain walls and desks. A large conference room and plenty of meeting space and storage space within each office were key features. Furniture was procured from the Statewide SYSFURN Contract.

N3

Client: N3
Project: Tenant Fit-Out
Location: 2001 Union Carbide Drive, Suite 1500, South Charleston, WV 25303

Size: 27,033 SF
Budget: \$2,361,170

N3 is an Atlanta-based private company which opened up an office at the West Virginia Regional Technology Park in South Charleston. Their new tenant space includes primarily systems furniture in an open plan environment, with some private offices and smaller meeting rooms throughout the space. There is also a large staff lunch room and executive suite. Branding is an important component of N3's culture, so their logo and corporate colors are prominent in the design. Furniture was procured through a private bidding process.

West Virginia Army National Guard

Client: Williamson Shriver Architects
Project: Clarksburg Armory / Weston Armory Interior Renovations
Locations: 5 Armory Road, Clarksburg, WV / 40 Armory Road, Weston, WV

Size: 37,200 SF
Cost: \$700,000

The armories in Clarksburg and Weston received finish and ADA upgrades to the shower/locker rooms. Watkins Design Works was responsible for documentation of existing conditions, overall drawing production and finish selections.



Oakwood Terrace Apartments

Client: Kanawha Valley Homes
Architect: Williamson Shriver Architects
Project: Kitchen and Bath Renovations
Location: 872 Westminster Way, Charleston, WV 25314

Size: 73,000 SF
Cost: \$1,555,653

Seventy-two apartments underwent renovation of kitchens and bathrooms in these low-income, HUD-financed multi-family units. More durable finishes were specified and installed, vanities replaced wall-mounted sinks in bathrooms, new tubs and shower surrounds were included, as well as LED lighting, and new kitchen cabinets.

Robinson Grand Performing Arts Center

Client: WYK Associates
Project: Robinson Grand Theater Renovations
Location: 444 West Pike Street, Clarksburg, WV 26301

Size: 45,000 SF
Budget: \$15,000,000

Interior renovations for this Art Deco-era theater include the primary theater space and balconies, lobby, concessions, restrooms, offices, ballroom, bar area, green room and other back-of-house functions. The color palette is reminiscent of the early 1940's and compliments the existing dark red brick on the exterior and existing interior finishes.

PROFESSIONAL REFERENCES

Ken Boggs

Vice President of Operations, N3
2001 Union Carbide Drive, Suite 1500, South Charleston, WV 25303
202.340.4237 mobile
kenneth.boggs@n3results.com

Gat Caperton

President & CEO, Caperton Furniture Works
5270 Valley Road, Berkeley Springs, WV 25411
304.258.2343 x 115 office
gat@gatcreek.com

Rich Donovan

Chief Procurement Officer, WV Council for Community & Technical College Education
1018 Kanawha Blvd. East, Suite 700, Charleston, WV 25301
681.313.2212 direct
rich.donovan@wvhepc.edu

Chuck Moore

Vice President, BBL Carlton
5600 Kanawha Blvd. East, Suite 200, Charleston, WV 25301
304.345.300 office
cmoore@bbcarlton.com

Miller Engineering, Inc.
Firm Profile

Our engineered solutions involve a detailed assessment process: investigation, observation, communication with stakeholders, system analysis, building modeling and engagement from our entire team. We approach each and every project with this process and the guiding principle that buildings are designed to be livable and function in their intended purpose.

Over the past 13 years Miller Engineering, Inc. (MEI) has engineered solutions for over \$20.1M in mechanical system upgrades, repairs and renovations for projects of all scopes and sizes, with clients ranging from private owners to local and state governments.

*With a strict attention to detail and commitment to delivering a job done well and done right the first time, every time, **MEI has accumulated a change order percentage of less than 0.1% over the past 8 years.***

Our team has unique skill-sets regarding engineered renovation solutions. Each member of the team has hands-on mechanical system experience including installation, construction, design and maintenance.

*Miller Engineering takes pride in being **different by design** and that difference shines through in all phases of our work and continued relationships with our clients.*

Additional Benefits

- Experienced and Licensed Professional Engineers
- Quality, Value-Engineered Project Delivery
- Qualified Construction Representative on Staff
- LEED-AP Certified
- Below Industry Change Order Status
- Building Information Modeling
- Interactive Solutions Provider
- Emergency Facility Response

Engineering Design and Consultation

- Mechanical
- Electrical
- Plumbing
- HVAC Design
- Renovation
- New Construction

Aquatic Facility Design

- Public Pools & Areas
- ADA Compliance
- Indoor & Outdoor (air flow)
- Chlorination/Filtration

Construction Administration

- Maintenance/Facility Improvement Plans
- Contract Administration
- Code Observation

Communication System

- Intercomm & Public Address
- Voice/Data/CATV
- Urgent Response

Energy

- Power Supply (main & backup)
- Green & Renewable Consulting
- Systems Utilization & Upgrades
- Sustainable Solutions

Facility Utilization

- Systems Assessment & Solutions
- Adaptive Re-use
- Planning/Life-Cycle Control
- Engineered Replacement

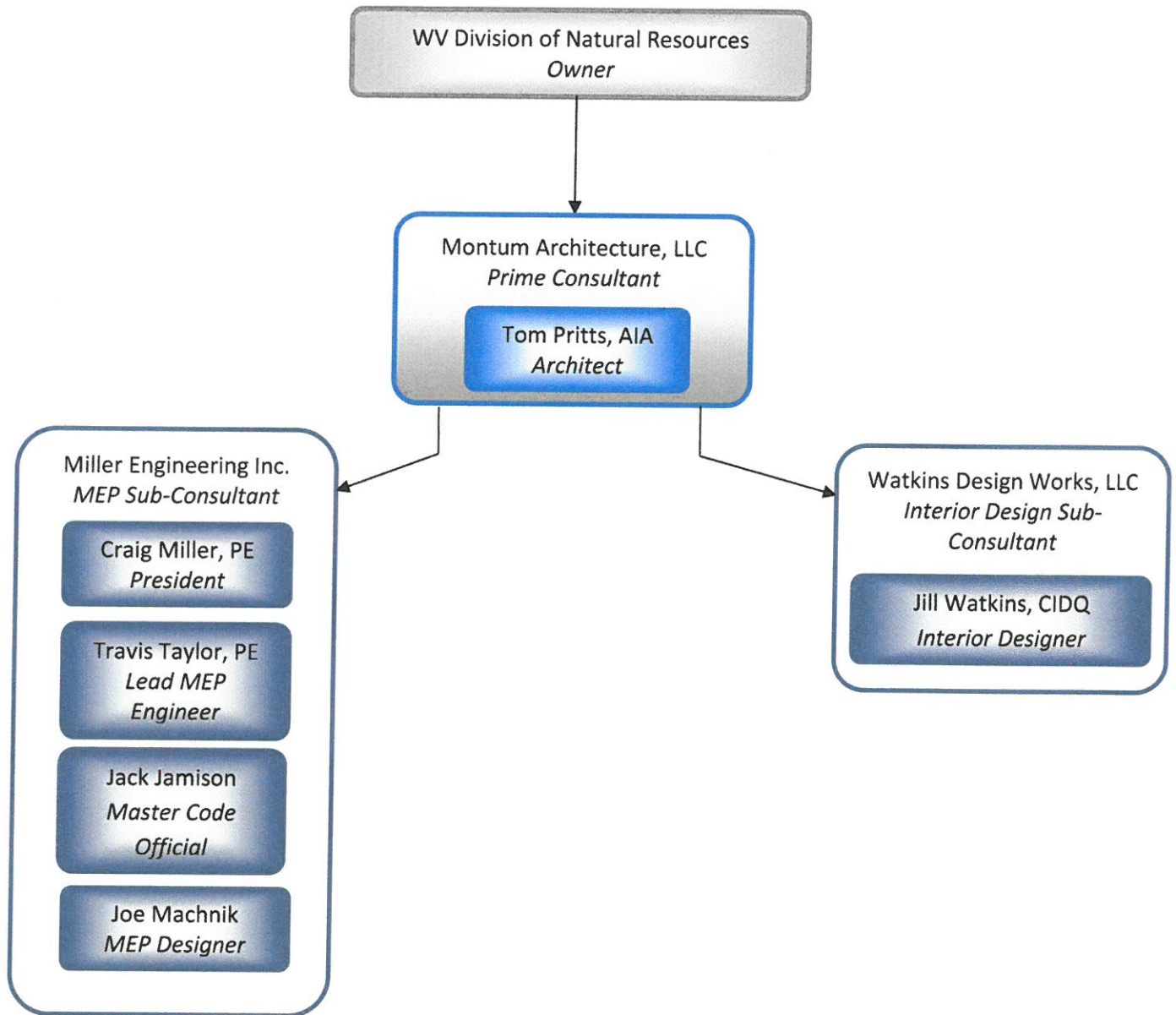
Life Safety Inspection/Design

- Fire Protection & Alarm Systems
- Access Control
- Fire & Electrical Investigation

Industry Experience

- Education
- Local & State Government
- Commercial Development
- Healthcare
- Public Pools (indoor & outdoor)
- Department of Parks & Recreation

Project Organization Chart





Thomas Pritts, AIA, LEED-AP, CSI-CCS

Tom founded Montum Architecture in 2017. He has more than 15 years experience in design, specification, and project management. During his former employment, Tom has designed and managed dozens of built projects. His experience encompasses a wide range of projects including K-12 and higher education facilities, financial Institutions, emergency services buildings, and automotive dealerships. A native of Mineral County, Tom is member of the West Virginia Chapter of American Institute of Architects and was involved in the establishment of the US Green Building Council's West Virginia chapter. He is highly skilled in the design of complex building systems, technical construction detailing and specifying, and construction contract administration. These skills were critical in the development and maintaining of many multi-year, multi-project relationships with Clients in his previous employment.

Project Role: Relationship Manager – Primary Point of Contact

- Principal in Charge
- Design and Project Management
- Concept and Construction Design
- Quality Assurance and Control

Professional History

2017- Present	Montum Architecture	Architect
2004-2017	Alpha Associates	Associate and Architect
2003	Marshall Craft Associates	Architectural Intern

Education

2004	Virginia Tech	Bachelors of Architecture
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Licenses and Certifications

- Licensed Architect (West Virginia, Maryland)
- NCARB Certificate
- Construction Specifier Institute – Certified Construction Specifier
- LEED-AP Certified
- Part 107 Remote Pilot
- 30-hour OSHA Card

Associations and Memberships

- American Institute of Architects
- Mineral County Chamber of Commerce – 1st Vice President

Professional Project Highlights

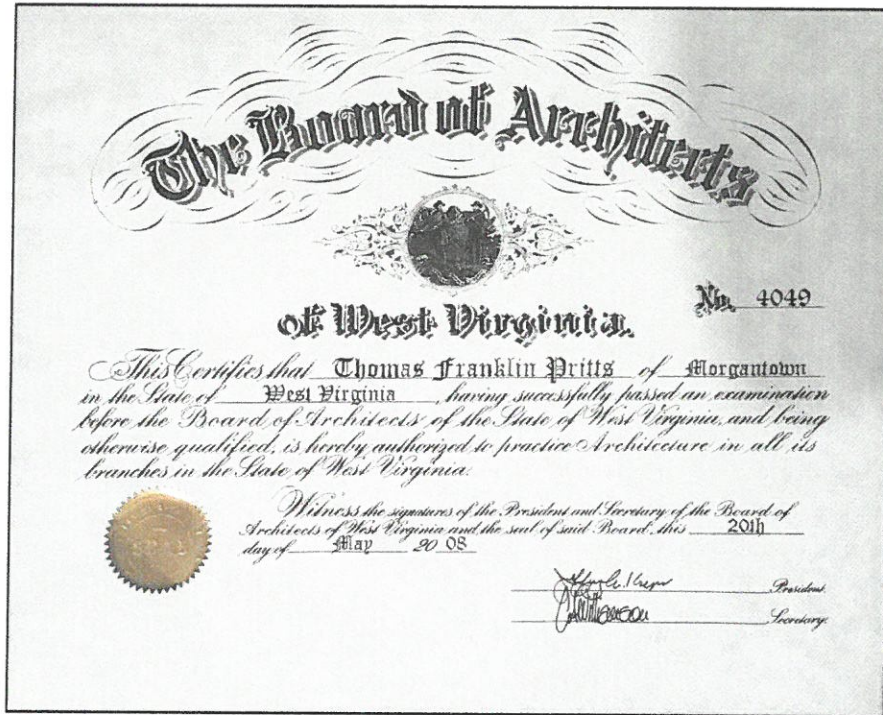
- Potomac State College – Bachelor of Nursing Renovation
- Wyoming East High School HVAC Renovation – Wyoming County Schools, WV
- Mountainview and MTEC HVAC Renovation – Monongalia County Schools, WV
- Berkeley Springs State Park – Pool Bathhouse Roof Replacement
- Berkeley Springs State Park – Old Roman Bath Renovation
- Blackwater Falls State Park – Boiler Room Renovation
- Our Lady of the Mountains Parish – Bathroom Renovation
- Mountain View Assembly of God – Rec Hall Ceiling Design

Montum



Professional Project Highlights (former employment built projects)

- Potomac State College – ADA Connector Building, Church-McKee Plaza, Shipper Library Façade
- WVU Engineering Sciences Building – East Wing Addition, 10th Floor Fit-Out, Basement Renovation
- WVU Engineering Research Building – G07 & G08 Renovation
- WVU Equine Education Center
- WVU College of Physical Activities and Sports Sciences/ Student Health Center
- WVU Center for Alternative Fuel Engines and Emissions
- WVU Colson Hall Water Infiltration Repairs
- WVU Mountainlair Water Infiltration Repairs
- WVU Chemistry Research Laboratories Fit-Out
- WVU Creative Arts Center Wheelchair Lift
- Alderson Broaddus University – Pyles Arena Deck Replacement
- Glenville State College – Morris Stadium Skybox
- Washington High School, Jefferson County Schools, WV
- Pineville Elementary School, Wyoming County Schools, WV
- Huff Consolidated School, Wyoming County Schools, WV
- Aurora School Addition, Preston County Schools, WV
- Riverview High Field House Design-Build, McDowell County Schools, WV
- Safe School Entries, Monongalia County Schools, WV
- Morgantown High Elevator, Monongalia County Schools, WV
- 2010 Comprehensive Education Facilities Plan- Monongalia County Schools, Wyoming County Schools
- Clear Mountain Bank Branches, Oakland, MD - Reedsville, WV - Kroger-Sabraton, WV
- Grant County Bank, Petersburg, WV
- Fairmont Federal Credit Union, Bridgeport, WV
- Freedom Ford, Kia, and Volkswagen Automotive Dealerships, Morgantown and Clarksburg, WV
- Jenkins Subaru Addition, Bridgeport, WV
- Elkins Fordland Renovation - Elkins Chrysler Dealership, Elkins, WV
- Harry Green Nissan Design-Build, Clarksburg, WV
- Cool Green Automotive Addition and Renovation, Shepherdstown, WV
- Veteran's Affairs – OI&T Office Fit-Out, Shepherdstown, WV
- OPM, Eastern Management Development Center Addition, Shepherdstown, WV
- National Energy Technology Laboratory – Building B-8 Roof Replacement, Morgantown, WV
- US Coast Guard – Conference Room Renovation, Martinsburg, WV
- Eastern Panhandle Transit Authority Addition, Martinsburg, WV
- Cacapon State Park – Old Inn HVAC and Interior Renovation
- WV National Guard - Armory Office Fit-out, Parkersburg, WV
- South Berkeley Fire Station, Inwood, WV
- Jefferson County Emergency Services Agency – New Headquarters
- Berkeley County Ambulance Authority – South Station Renovation and Addition
- Poolhouse Renovation, McMechen, WV
- Community Center, Ridgeley, WV
- Wastewater Treatment Plant Renovations, Martinsburg, WV
- Public Works Building, Fairmont, WV
- Oatesdale Park Little League Fields, Martinsburg, WV
- St. Luke Canopy Replacement, Morgantown, WV
- Freshwater Institute – Aquaculture Building, Shepherdstown, WV
- Clarion Hotel Renovation, Shepherdstown, WV
- Shenandoah Village Apartments – Façade and Deck Replacement, Martinsburg, WV
- Regional Eye Associates/ Surgical Eye Center, Morgantown, WV
- Bavarian Inn – Infinity Pool/ Pool Bar, Shepherdstown, WV



The West Virginia Board of Architects

certifies that

THOMAS F. PRITTS

is registered and authorized to practice
Architecture in the State of West Virginia.

In testimony whereof this certificate has been issued
by the authority of this board.

Certificate Number 4049

The registration is in good standing until June 30, 2019.



Emily Papadopoulos

Board Administrator



EDUCATION

Bachelor of Science in Interior Design May 1993
 The University of Tennessee, Knoxville..... CIDA Accredited

CERTIFICATIONS / ACCREDITATIONS

National Council for Interior Design Qualification (NCIDQ #14182) Oct 1997
 LEED Accredited Professional BD+C..... Apr 2003
 Wilderness First Aid..... Nov 2018

COMMUNITY INVOLVEMENT / MEMBERSHIPS

U.S. Green Building Council West Virginia Chair
 Appalachian Mountain Club..... Backpacking Leader-in-Training
 BridgeValley Community & Technical College..... Former Adjunct Professor
 Leadership Kanawha Valley 2015 Graduate
 Charleston Area Alliance GROW Program..... 2015 Graduate
 Citizens' Climate Lobby West Virginia Member

EXPERIENCE

Watkins Design Works, LLC..... Jan 2014 - Present
 Owner Charleston, WV
 Jill started her own interior design and green building consulting business in 2014. As an NCIDQ-certified interior designer with over 25 years of experience, and now as an entrepreneur, Jill brings both knowledge of and a passion for interior design and green building to all her clients.

ZMM Architects and Engineers..... May 2008 - Dec 2013
 Interior Designer/Sustainability Coordinator Charleston, WV
 In this dual role, Jill worked alongside project architects in developing comprehensive finish and furniture designs, as well as with all project team members on the firm's LEED projects, including the JITEC facility at Camp Dawson (LEED Gold Certified) and the Wood County Justice Center (LEED Certified). She selected colors for many of the firm's school projects, and was integrally involved with their military and higher education clients.

Cubellis..... Dec 2005 - May 2008
 Senior Interior Designer..... Boston, MA
 Jill was responsible for design of the firm's Boston headquarters, which received LEED-CI Gold Certification in August of 2009. She was also a key team member in the design of Gillette's global headquarters renovation and subsequent tenant redistribution in their former lease space.



- Wolf Maison LimitedFeb 2004 - Aug 2005
Interior DesignerCleveland, OH
As interior designer for this architectural start-up, Jill expanded her experience into dental office design and high-end residential projects, along with additional corporate work. She also provided LEED assistance to Cleveland State University in the form of drawing and specification reviews and recommendations for the new Recreation Center; the building is LEED Silver Certified.
- Doty & Miller ArchitectsMay 2003 - Feb 2004
Interior DesignerCleveland, OH
For one of Cleveland's greenest architectural firms, Jill provided sustainable interior design for a variety of project types, including healthcare, public projects and nonprofit organizations.
- AECOM (formerly URS Corporation).....Nov 1999 - Feb 2003
Senior Interior DesignerCleveland, OH
Jill participated among teams of interior designers, architects and engineers to work on secondary schools, higher education, and public projects. She served an integral role on the design team for the Nathaniel R. Jones Federal Building and U.S. Courthouse in Youngstown, Ohio. This was the first courthouse in the U.S. and the first building in Ohio to become LEED Certified.
- KA, Inc. ArchitectureApr 1998 - Nov 1999
Interior DesignerCleveland, OH
Jill went to KA after their purchase of Triad Design in 1998. As part of the Corporate Studio, she gained experience in the design of corporate headquarters, but also assisted architects with malls and big-box retail store design and documentation.
- Triad Design Interiors.....Aug 1996 - Apr 1998
Interior DesignerCleveland, OH
As a designer with this small interior design firm, Jill was involved in many different project types, including corporate offices, restaurants, and private suites for the new Cleveland Browns football stadium.
- Koster & Associates Architects.....Mar 1995 - Aug 1996
Interior DesignerCleveland, OH
Koster & Associates specialized in library design throughout the Midwest. Jill was responsible for interior finishes, furniture design and custom millwork design and documentation.
- Capitol Business Interiors.....May 1993 - Feb 1995
Interior Designer.....Charleston, WV
After working at CBI in the summer months while in college, Jill worked as a full-time designer supporting the salespeople in the firm's many public and private projects, including Union Carbide's Building 6000 and the initial renovation of One Station Place

REPRESENTATIVE PROJECTS

West Virginia Army National Guard

Joint Interagency Training and Education Center
1001 Army Road, Kingwood, WV 26537
Architect: ZMM Architects & Engineers

As a joint venture between ZMM and AECOM, the *Joint Interagency Training and Education Center* at Camp Dawson was designed to provide a 24/7 operations center and expanded billeting facility. Jill was responsible for interior design of the Billeting addition, including the main lobby, Liberty Lounge, signage/wayfinding, millwork, and billet rooms; coordination of finishes with the AECOM team; and was Co-LEED Administrator. She played an integral role in achieving SSc8 Light Pollution Reduction as the main author of an appeal to the USGBC. The project is LEED Gold Certified.

Jackson County Armed Forces Reserve Center
8832 Point Pleasant Road, Millwood, WV 25262
Architect: ZMM Architects & Engineers

The *Jackson County Armed Forces Reserve Center* is designed to house several units, with an expanded drill hall that is used for various community events. Jill worked closely with the project architect to develop a comprehensive interior color palette that works seamlessly with the exterior materials, as well as interior details, lighting design, and LEED coordination for the project. She designed enhanced acoustical treatments for the drill hall that expand its functionality as a large group space. The AFRC is designed to meet LEED Silver certification.

Morgantown Readiness Center
Morgantown Municipal Airport, Morgantown, WV 26505
Architect: ZMM Architects & Engineers

As home to the 249th Army Band and other units, the *Morgantown Readiness Center* features an auditorium, practice rooms, offices, classrooms and drill hall. Jill was responsible for interior design of all areas, coordination with the acoustic consultant, and LEED coordination. The project is designed to meet LEED Silver certification.

Logan-Mingo Readiness Center
James A. "Buck" Harless Industrial Park, Holden, WV 25625
Architect: ZMM Architects & Engineers

Housing the military police and other units in the heart of coal country, the Logan-Mingo Readiness Center is the most recent readiness center completed by the WVARNG. Jill was responsible for all aspects of the interiors for public areas, offices, classrooms, and drill hall. The interior design includes a darkly painted "coal seam" that is seen throughout the public spaces and combined with bright accent colors. She was also responsible for LEED coordination; the project is designed to meet LEED Silver certification.

Wood County Commission

Wood County Justice Center
401 Second Street, Parkersburg, WV 26101
Architect: ZMM Architects & Engineers

The *Wood County Justice Center* in Parkersburg is a culmination of the Sheriff's Department, Magistrate Court and 12-hour holding center moving from three separate buildings into one existing building. Jill was responsible for programming, space planning, interior design, millwork design, lighting design, furniture design and LEED Coordination. The project is LEED Certified.

West Virginia Housing Development Fund

5710 MacCorkle Avenue, Charleston, WV 25304
Architect: ZMM Architects & Engineers

For the WVHDF's new office building in Kanawha City, Jill developed a clean, modern color palette and furniture design to match. She was also responsible for lighting and millwork design, and many sustainable features of the building.

Kanawha County Public Library

Elk Valley Branch Library
313 The Crossings Mall Road, Elkview, WV 25071
Architect: ZMM Architects & Engineers

The new *Elk Valley Branch Library* in Elkview is providing a much-needed modernized and accessible space for this small branch. The library moved into an existing building and Jill was responsible for all aspects of the interior, including space planning, finish selections, furniture design, and construction administration.

Christ Church United Methodist

1221 Quarrier Street, Charleston, WV 25301
Architect: ZMM Architects & Engineers

This historic church near Charleston's East End underwent an extensive renovation of its educational wing, choir area, teen area, and gymnasium. Jill was responsible for finish selections, furniture design, coordination with each committee, and assisted with construction administration.

Procter & Gamble

Gillette World Shaving Headquarters
Gillette Park, Boston, MA 02127
Architect: Cubellis

Not long after Procter & Gamble purchased Gillette in 2005, plans to convert the original Boston razor factory into Class A office space with expanded amenities and strict P&G branding commenced. Jill was a key team member consisting of architects and other interior designers involved in master planning, programming, space planning, design, and contract documents. The project was designed to meet Boston Green Building Standards, similar to LEED Silver.



PERSONAL AND PROFESSIONAL REFERENCES

Erica Boggess

Executive Director, West Virginia Housing Development Fund
5710 MacCorkle Avenue SE, Charleston, WV 25304
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ericaboggess@wvhdf.com

MG Melvin Burch

Retired CFMO, West Virginia Army National Guard
304.727.0074 home

Marci Zimmerman

Retired Interior Designer, AECOM Cleveland
216.310.5303 mobile
mlzimm53@gmail.com

Pam Murchison

Executive Director, Symphoria
234 Harrison Street, Syracuse, NY 13202
412.316.5671 mobile



B. Craig Miller, PE

Craig founded Miller Engineering in 2003, and serves as President and Principal Engineer. He has more than 20 years experience in design, specification, operations and project management. During his employment with WVU, Craig was directly involved with approximately \$130 million in new capital construction. His experience with a wide range of projects including HVAC, electrical, plumbing, infrastructure upgrades, building automation, energy efficiency and maintenance/renovation, among others, allows him to serve in multiple capacities within a given project. Craig will serve as the main

communication interface between the Owner, the design team, contractors and end users.

Project Role: Relationship Manager – Primary Point of Contact

- *Engineer in Responsible Charge*
- *Design and Project Management of Mechanical, Electrical, Plumbing Projects*
- *Concept and Construction Design*
- *Business Operations and Financial Management Oversight*
- *Quality Assurance and Control*

Professional Project Highlights

- Bobtown Elementary HVAC
- WVU Life Sciences Building and Student Recreation Center – Owner’s Engineer
- Hawks Nest/Twin Falls HVAC
- Mapletown High School HVAC Replacement Phase I & II
- Advanced Surgical Hospital
- WV State Building 25 HVAC Piping Replacement
- WV State Building 36 HVAC Upgrades
- Cheat Lake Elementary & Middle School Renovations

Professional History

2003- Present	Miller Engineering, Inc.	President, Relationship Manager
2002-2003	Casto Technical Services	Existing Building Services Staff Engineer
2001-2002	Uniontown Hospital	Supervisor of Engineering
1995-2001	West Virginia University	Staff Engineer
1990-1995	BOPARC	Caretaker – Krepps Park
1983-1988	University of Charleston	Electrician/HVAC Mechanic

Education

1995	West Virginia University	BS- Mechanical Engineering
1988	University of Charleston	BA- Mass Communications

Licenses and Certifications

- Professional Engineer (West Virginia, Pennsylvania, Maryland, and Ohio)
- Licensed Master Plumber
- LEED-AP Certified



Travis Taylor, PE

Experience in project management facilitates Travis's ability to create and design constructible projects. Prior to joining the Miller Engineering team he was directly responsible for managing \$10 million in electrical construction budgets. His experiences encompass both new construction and renovation. Travis maintains professional competencies by attending seminars and continuing education classes. As lead engineer he provides HVAC, mechanical, plumbing and electrical design solutions and services for our clients. In addition, he is part of our team's complete assessment process in both planning and MEP design through construction administration.

Project Role: Lead MEP Engineer

- *Design of Mechanical, Electrical, and Plumbing Systems*
- *Building Information Modeling - Revit*
- *Constructible Materials Evaluation*
- *Site Evaluation and Mechanical System Review*
- *Submittal and RFP Review*
- *RFI Coordination, Review, and Response*
- *Construction Observation*

Professional Project Highlights

- Suncrest Middle Gym HVAC
- MTEC Welding Shop
- North Elementary Gym HVAC
- WV State Building 36 HVAC Upgrades
- WV State Building 25 HVAC Piping Replacement
- Bobtown Elementary School HVAC Upgrades
- Holly River State Park Primary Electric Service Replacements Phase I & II
- Pipestem Lodge McKeever Lodge HVAC Piping Replacement

Professional History

2011-Present	Miller Engineering, Inc.	Staff Engineer
2006-2011	Tri-County Electric, Co.	Project Manager
2006-2006	Schlumberger	Field Engineer Trainee - MWD

Education

2006 West Virginia University, BS – Mechanical Engineering

Licenses and Certifications

- Professional Engineer - State of West Virginia
- OSHA 10-hour Course: Construction Safety & Health

Staff – Qualifications and Experience



Jack Jamison

Jack brings 15 years as an electrical/building inspector and over 25 years of experience in the commercial electrical construction industry. His knowledge and experience are valuable resources to Miller’s complete assessment process.

Project Role: Master Code Official

- *Facility Review, Code Research, Field Observations, Issue Resolutions, and Project Evaluation*

Professional History

2010- Present	Miller Engineering, Inc.	Code and Construction Specialist
1999-2010	Megco Inspections	Chief Inspector
1972-1998	Jamison Electrical Construction	Master Electrician

Education

1971 Fairmont State College, BS-Engineering Technology-Electronics

Licenses and Certifications

- Master Code Professional, IAEI Master Electrical Inspector, Class C Electrical Inspector – WV, PA, MD, & OH
- ICC Commercial Building, Building Plans, Commercial Plumbing, Residential Energy, and Accessibility Inspector/Examiner
- WV Master Electricians License
- NCPCCI-2B, 2C, 4B, 4C: Electrical & Mechanical General/Plan Review
- OSHA 30 Hour Course: General Industry
- NFPA Code Making Panel 14 – NEC 2014 Edition



Joseph Machnik

Joe has experience with AutoCAD, MEP and Revit MEP. He provides design modeling, drafting and supervised design services and construction support for Miller Engineering.

Project Role: MEP Designer

- *Revit/CADD Coordination of New Construction and Renovation Designs*
- *Building Information Modeling*

Professional Project Highlights

- Bobtown Elementary HVAC
- WV State Building 25 HVAC Piping Replacement
- Suncrest **Middle Gym HVAC**
- North Elementary **Gym HVAC**
- WV State Building 36 HVAC Upgrades
- Westwood Middle Cooling Tower
- Pipestem Lodge HVAC Piping Replacement

Professional History

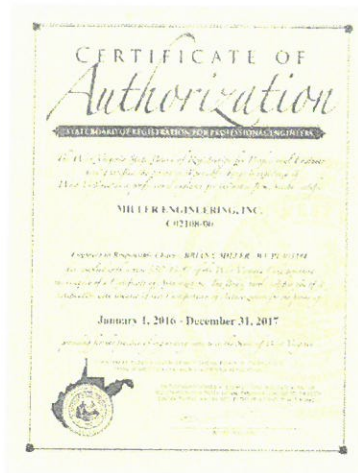
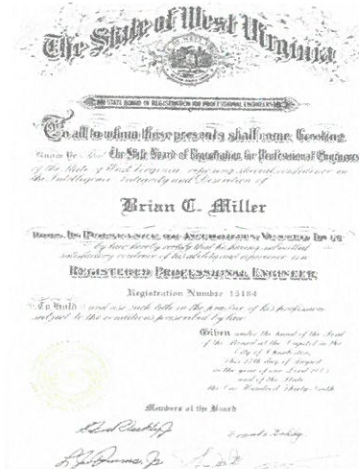
2010 – Present Miller Engineering, Inc. MEP Designer

Education

2008 Penn State – Fayette, AS - Building Engineering Systems Technology: *Building Environmental Systems Technology*

2007 Penn State – Fayette, AS - Building Engineering Systems Technology: *Architectural Engineering Technology*

Miller Engineering Licenses and Certifications



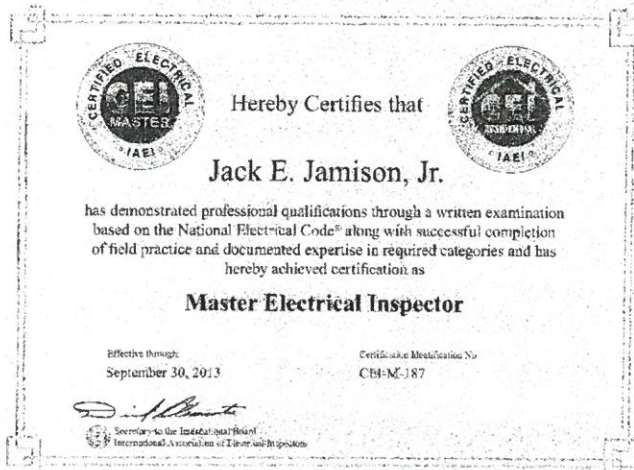
BRIAN C. MILLER
 WV PE #013184

This is to certify that the above named PROFESSIONAL ENGINEER has met the
 requirements of the law, is duly registered and is entitled to practice engineering
 in the State of West Virginia.
 EXPIRES December 31, 2018



TRAVIS W. TAYLOR
 WV PE #020244

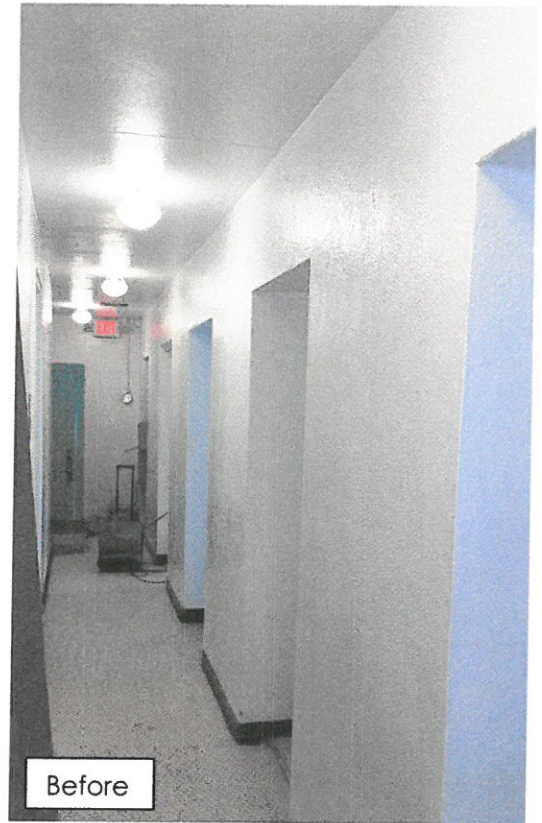
This is to certify that the above named PROFESSIONAL ENGINEER has met the
 requirements of the law, is duly registered and is entitled to practice engineering
 in the State of West Virginia.
 EXPIRES December 31, 2018



BERKELEY SPRINGS STATE PARK
OLD ROMAN BATHHOUSE
RENOVATIONS

Montum

Architecture



West Virginia Division of Natural Resources contracted Montum Architecture to design repairs and improvements to the Old Roman Bathhouse at Berkeley Springs State Park. The structure was built in 1815 with various changes and updates since then. Work includes repairs to the tub structure and plumbing, replacement of the boiler, floor tile replacement, and other updates to fit and finish.



COMPLETION: SPRING 2019

COST: \$782,800

SIZE: 2,500 SF RENOVATED

LOCATION: BERKELEY SPRINGS, WV

CONTACT:
Carolyn Mansberger
DNR Project Manager
304-558-2764

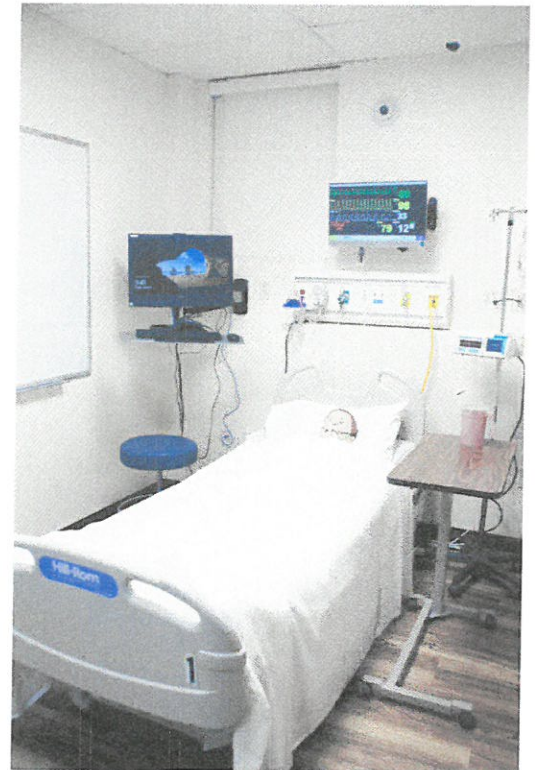
Montum Architecture, LLC

37 ER Path, Keyser, WV 26726 • 304-276-7151 • tom@montumarch.com • montumarch.com

POTOMAC STATE COLLEGE BACHELORS IN SCIENCE OF NURSING RENOVATION

Montum

Architecture



West Virginia University - Potomac State College received the former National Guard Armory in 2016. In addition to recreational facilities, the newly named J. Edward Kelley Center will house the 4-year WVU School of Nursing BSN program. The project converted former meeting spaces into demonstration nursing laboratories and lecture spaces. Office spaces were renovated. Electrical and HVAC systems were updated to meet the new needs.



COMPLETED: 2018

BUDGET: NOT DISCLOSED

SIZE: 3,900 SF RENOVATED

LOCATION: KEYSER, WV

CONTACT:
Mike Simpson
Director of Facilities
304-788-6886

Montum Architecture, LLC

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BERKELEY SPRINGS STATE PARK POOL BATHHOUSE ROOFING REPLACEMENT

Montum

Architecture



West Virginia Division of Natural Resources contracted Montum Architecture to specify and administer roofing replacement of the Pool Bathhouse at Berkeley Springs State Park. The existing roofing was a combination of EPDM and built-up roofing. Failing wood framing was replaced and ACM abatement was incorporated in the demolition.



COMPLETED: 2018

COST: \$155,400

SIZE: 2,800 SF RENOVATED

LOCATION: BERKELEY SPRINGS, WV

CONTACT:
Carolyn Mansberger
DNR Project Manager
304-558-2764

Montum Architecture, LLC

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West Virginia State Parks, Cabins at Pipestem and Twin Falls State Parks

Client: West Virginia Division of Natural Resources
 Contact: Paul Redford, District Administrator, Lodge and Resort District
 Parks and Recreation Section, 324 4th Avenue, South Charleston, WV 25303
 304.558.2764, paul.a.redford@wv.gov

Project: Cabin interiors, furniture, and window treatments
 Approx. Size: 31,425 SF
 Locations: Pipestem Resort State Park and Twin Falls Resort State Park
 FFE Cost: \$687,902

Watkins Design Works provided interior design services for the 1960's-era cabins designed by The Architects Collaborative out of Boston and Irving Bowman & Associates of Charleston. The original cabins will receive new kitchens, bathrooms with floor and wall tile, a variety of accent paints, modern window shades, and new furniture. Artwork was specified from West Virginia artists and framers. The furniture itself is all made in America, including Berkeley Springs, WV. The fabrics are also made in America, are extremely durable, with good indoor air quality and recycled content. Watkins Design Works made some modifications to some of Gat Creek's wood furniture for end tables and coffee tables.



West Virginia State Parks, Houses at Cass Scenic Railroad State Park

Client: West Virginia Division of Natural Resources
Contact: Matt Yeager, District Administrator
Parks and Recreation Section, 324 4th Avenue, South Charleston, WV 25303
304.558.2764, matt.j.yeager@wv.gov

Project: Furniture, bedding, and window treatments for the company houses
Location: Cass Scenic Railroad State Park, 12363 Cass Road, Cass, WV 24927

The state parks were partnering with WV Correctional Industries to build furniture for the houses at Cass but wanted to deviate from their standard product offering to something with more of a railroad theme. Watkins Design Works provided design sketches which modified their standard chair by including an "X" design detail which mimics the porch railings and railroad crossing signs. Commercial grade fabric was also specified with an "X" pattern and wide horizontal "train tracks" as part of the pattern. The color red was chosen as a reflection of the red cabooses. Custom coffee tables and end tables were designed based on this "X" concept and combine metal with wood. For dining rooms, design of original tables is to be copied, and chairs will be refinished and reused from one of the other parks.



The second project encompassed the same services for the CCC-era Legacy Cabins at Cacapon. The design for these is in keeping with the period...craftsman-style tables and chairs, hammered metal lamps, a cherry wood finish, and an arts & crafts style upholstery pattern for the lounge chairs and sofa. Modern touches include bright blue bedding fabric and pale blue-green wood finish on chests of drawers. Watkins Design Works also designed a modification to one of Gat Creek's pieces to fit the unique size and layout in some of the cabins.



Robinson Grand Performing Arts Center

Client: WYK Associates

Contact: James Swiger, President

1038 Washington Avenue, Clarksburg, WV 26301

304.624.6326, james@wykarchitects.com

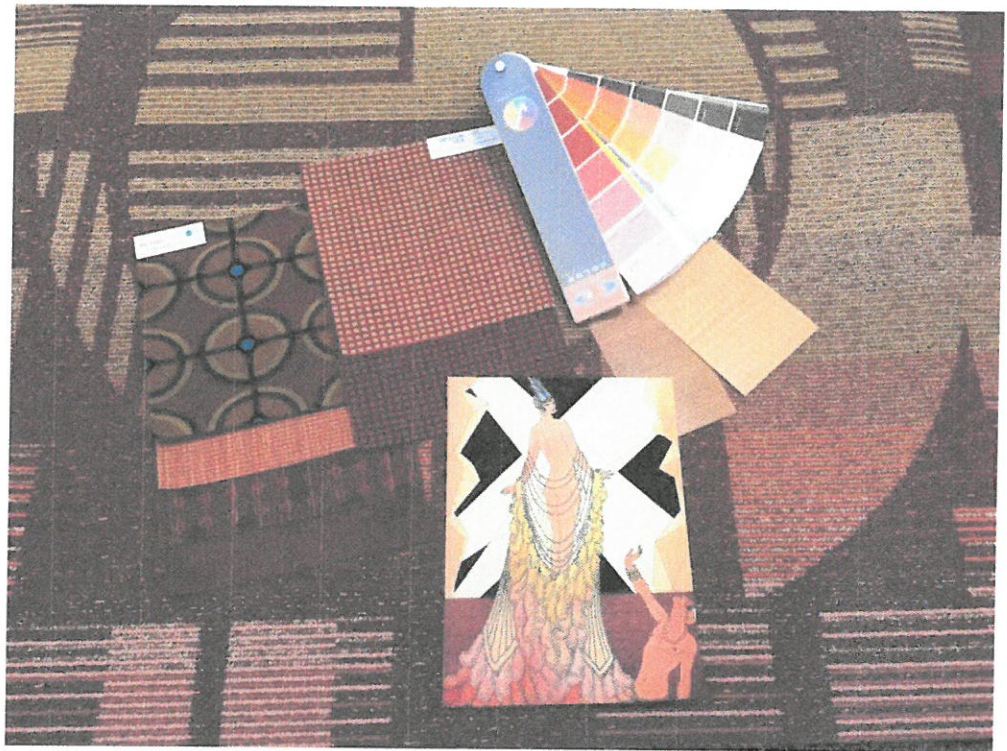
Project: Renovations to the Robinson Grand Performing Arts Center

Location: 444 West Pike Street, Clarksburg, WV, 26301

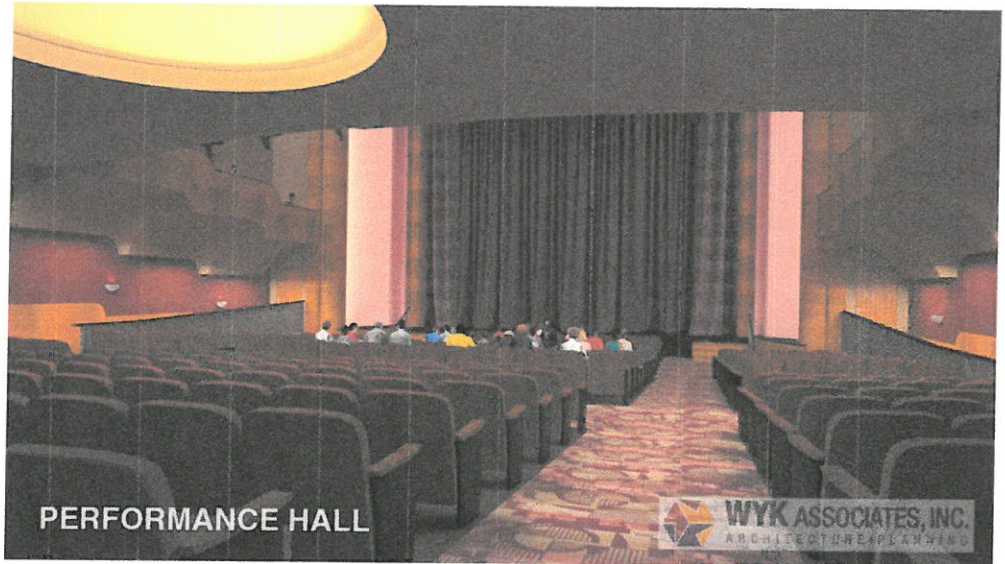
Size: 45,000 SF

Cost: \$15,000,000

The City of Clarksburg purchased this Art Deco theater, along with two adjacent properties, and focused on bringing it back to life. Watkins Design Works provided color and material selections for the main theater and balcony, lobby, concessions, offices, mezzanine/bar area, ballroom/multi-purpose space, dressing rooms, and other back-of-house areas.



Inspiration for the colors and patterns came from this Art Deco print.



PERFORMANCE HALL

Rendering of the performance hall interior design (above) / Opening night photo (below)





Rendering of the main lobby interior design (above) / Rendering of the bar area (below)



Jefferson County Commission, 23rd Judicial Circuit Courtroom

Client: ZMM Architects and Engineers

Contact: Adam Krason, Principal

222 Lee Street West, Charleston, WV 25302, 304.342.0159, ark@zmm.com

Project: Third Floor Renovation, St. Margaret's Judicial Annex

Size: 7,000 SF

Location: 119 North George Street, Charles Town, WV 25414

Cost: \$450,000

With West Virginia's 23rd Judicial Circuit adding one Circuit Judge, the Jefferson County Commission undertook a project to renovate one of their Magistrate Courtrooms into a Circuit Courtroom, as well as add Judge's Chambers, a jury room, offices, and other spaces associated with the Circuit Court. The project consisted of both new and existing millwork, and new and existing furniture. New furniture was purchased by the county from a preferred vendor. Watkins Design Works provided programming, space planning, interior design, and furniture design services.



New seating was selected in a period style, and which would work with existing attorney's tables. Carpet and finishes were chosen to blend with existing casework and work well with the angles in the room.



Existing features of the former Magistrate Courtroom include the judge's bench, adjacent casework, and the ceiling.



The expanded jury box included a new low wall to match existing millwork, and new pedestal base chairs in the period style.



Judge's Chambers.



Meeting area in the Judge's Chambers.

WV Department of Commerce, Office of the Former Cabinet Secretary

Client: ZMM Architects and Engineers

Contact: Adam Krason, Principal

222 Lee Street West, Charleston, WV 25302, 304.342.0159, ark@zmm.com

Project: Furniture design for the WV Department of Commerce

Size: 4,000 SF

Location: Capitol Complex, Building 6, Room 525, Charleston, WV 25305

Cost: \$105,000

Offices for the former Cabinet Secretary and his staff were located on one-quarter of the 5th floor in State Office Building 6. A primary goal of the renovation was to create a modern, professional first impression for visitors who are interested in starting or expanding a business in West Virginia. Private offices were created using systems furniture, lots of glass to let in natural light, and wood-grain walls and desks. A large conference room and plenty of meeting space and storage within each office are key features.



Reception Area



Even interior offices have access to daylight (above) / Former Cabinet Secretary's office (below)



Descriptions of Past Projects Completed – Adaptive Renovation

MedExpress National Headquarters

Services Provided:

- Mechanical
- Electrical
- Plumbing
- Fire Protection/Alarms

Estimated Budget: \$12M
Facility Area: 31,000 ft²
Owner: MedExpress, Inc.



A full mechanical, electrical and plumbing upgrade was necessary for this former grocery store in order to meet the needs and demands of the client's use. A full computational model of the building and the new floor plan revealed that use of rooftop units of varying configurations would effectively condition the facility. Variable air volume (VAV) and constant volume systems were utilized to accomplish this goal. In addition, a dedicated air system was required for the critical corporate data center which would also accommodate both the current system load and anticipated growth of the owner. Halon systems, extensive fire and alarm systems, were installed to bring the facility to safety and state regulation codes. The critical corporate data center also required the design of a full standby power system with generator, uninterruptible power supply and transient voltage surge suppression. All project goals were met and the project was a success.

Descriptions of Past Projects Completed – MEP

Cacapon Old Inn

Berkeley Springs, WV

Services Provided:

- HVAC
- Plumbing
- Electrical

MEP Budget: \$98k

Facility Area: 5,500 ft²

**Owner: West Virginia Division of
Natural Resources**



The Old Inn at Cacapon State Park is a popular lodging choice for large gatherings at the park. The Old Inn only had window AC and heating only through fire places. MEI designed a complete HVAC renovation which includes propane fired furnaces with DX air conditioning to serve the first floor common areas.

The guest rooms on the second floor utilize mini-split system units, allowing for individual room control. The kitchen area was completely renovated including new appliances making it more useful for large gatherings.

The HVAC renovation required architectural and structural modifications to the facility. The guest rooms were updated with new furniture and bathrooms were undated as well. Great detail was taken to keep any modifications in-line with the historical component of the Old Inn.

Project Contact:
Debbie Demyan, Project Engineer
State Parks Section
(304) 550-4892

Descriptions of Past Projects Completed – Misc. Upgrades

Blackwater Falls State Park Lodge Upgrades

Davis, WV

Services Provided:

- General Trades
- Plumbing
- Electrical
- Mechanical
- Pool

Estimated Budget: \$1.1 Mil

Facility Area: 46,000 ft²

**Owner: West Virginia Division of
Natural Resources**



MEI has performed several projects at the Blackwater Falls State Park Lodge that cover many trades. Miller Engineering designed new HVAC systems for the dining room and make up unit for the Kitchen. The units were installed in a manner to not interfere with views of the park. The second floor plumbing piping was upgraded and routed out of the attic for freeze protection. The bathrooms were re-connected with new GFCI receptacles to eliminate nuisance tripping. New panel boards, hallway lighting, and hallway ceilings were installed as well. A MEI project which was just completed is the replacement and re-piping of the hot tub. The existing spa was leaking and had maintenance issues. A new hot tub was installed along with tiling. A new chemical and pump room was installed as well. Miller Engineering was recently contracted to design the replacement of the existing boiler system and convert them from steam to hot water. The project is currently in the final phases of construction.

Project Contact:

*Bradley S. Leslie, PE, Assistant Chief
State Parks Section
Phone: (304) 558-2764 ext. 51826*

Project Experience: Indoor/Outdoor Public Pool

Cacapon Lodge Addition

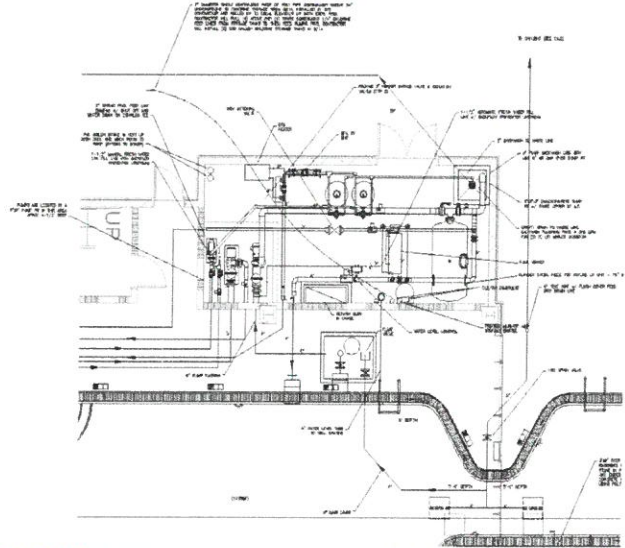
Services Provided:

- Electrical
- Plumbing
- HVAC
- Indoor/Outdoor Pool
- Swim Under Wall
- Up-flow Spring Pool

Estimated Budget: \$400k

Facility Area: 2,500 ft²

Owner: WV Department of Natural Resources



The pool renovation/upgrade will have three components: a main pool with an indoor and outdoor section connected by a "swim under" wall, a hot tub or spa with integral seating and an up-flow "spring pool" for groups of guests to gather and socialize. Project includes the design of a marcite finish, concrete pool, stainless steel gutters and sand filtration systems. The design incorporates durable technology for construction and operating systems, such as: high rate fiberglass sand filters, commercial pumps and combination supply tube gutters to provide circulation and filtration of the pool water. The pools are heated and the exterior portion of the pool may be closed off and covered during winter months.

Project Contact:
Bradley S. Leslie, PE, Assistant Chief
WVDNR State Parks Section
(304) 558-2764 ext. 51826

Descriptions of Past Projects Completed – HVAC Piping

Pipestem McKeever Lodge

Pipestem, WV

Services Provided:

- HVAC
- Plumbing
- Electrical
- Accommodation of Existing Systems

Estimated Budget: \$1.7M

Facility Area: 63,000 ft²

Owner: West Virginia Division of Natural Resources



The original HVAC piping at McKeever Lodge had exceeded its lifespan and had been suffering from corrosion leading to multiple leaks, including one causing an electrical service outage. Miller Engineering was hired to investigate the existing piping, discovering all of the some 4,000 linear feet of piping required replacement. As this lodge is regularly occupied for larger conferences, the project had to be phased to minimize the amount of guest rooms taken out of service at one time. MEI also designed provisions to interconnect the lodge's two separate boiler/chiller plants so one plant could operate the entire lodge at a partial capacity while the other plant was replaced and re-piped. This interconnect also allows the lodge to operate in the event of a boiler or chiller outage.

Power was provided to new equipment, and motor control centers were added to control the building loop pumps. A new building controls system was installed to allow the plants to run at optimum efficiency while meeting the lodges heating and cooling needs.

Project Contact:
Carolyn Mansberger, Project Manager
State Parks Section
(304) 558-2764



State of West Virginia
 Expression of Interest
 Architect/Engr

Procurement Folder : 579313

Document Description : A/E Services for Hawks Nest Lodge Renovations & Redecorating

Procurement Type : Agency Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2019-05-14	2019-06-14 13:30:00	AEOI 0310 DNR1900000008	1	Final

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone

FOR INFORMATION CONTACT THE BUYER

Angela W Negley
 (304) 558-3397
 angela.w.negley@wv.gov


Signature X

FEIN # 82-1385831

DATE June 12, 2019

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 , Member

(Name, Title)
Thomas Pritts, Member

(Printed Name and Title)
37 ER Path, Keyser, WV 26726

(Address)
304-276-7151

(Phone Number) / (Fax Number)
tom@montumarch.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Montum Architecture, LLC

(Company)

 , Member

(Authorized Signature) (Representative Name, Title)

Thomas Pritts, Member

(Printed Name and Title of Authorized Representative)

June 12, 2019

(Date)

304-276-7151

(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: AEOI DNR19*08

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Montum Architecture, LLC

Company



Authorized Signature

June 12, 2019

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Montum Architecture, LLC
37 ER Path
Keyser, WV 26726
304-276-7151

State of West Virginia
Division of Natural Resources
Property & Procurement Office
324 Fourth Ave
South Charleston, WV 25303-1228

SEALED BID: A/E Services for Hawks Nest Lodge Renovations & Redecorating
BUYER: Angela Negley
Solicitation Number: AEOI 0310 DNR1900000008
Bid Opening Date: 6/14/2019
Bid Opening Time: 1:30 pm EST
FAX NUMBER: 304-558-4115

Montum Architecture, LLC

37 ER Path, Keyser, WV 26726 ● 304-276-7151 ● tom@montumarch.com
montumarch.com